

**IDAHO BOARD OF DRINKING WATER & WASTEWATER PROFESSIONALS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 12/18/2020**

**BOARD MEMBERS PRESENT:** Michael W Shepherd - Chair  
Stacy Stuart  
Paul D Sifford  
Jerri Henry  
Michael S Parker

**BOARD MEMBERS ABSENT:** David S Shurtleff

**DIVISION STAFF:** Nicholas Krema, General Counsel  
Dicsie Gullick, Team Lead  
Kim Aksamit, Board Specialist

The meeting was called to order at 9:00 AM MST by Michael W Shepherd.

**BOARD BUSINESS**

**DISCUSSION REGARDING ADA REQUESTS BETWEEN MEETINGS**

The Board discussed whether to continue to meet as a Board to review ADA requests or to authorize one Board member to review the requests between meetings. The Board decided to continue meeting when requests are submitted and review as the entire Board. Ms. Henry will be sending a link to Ms. Gullick with information regarding ADA requests from a recent training she attended. Ms. Gullick will send the information to the entire Board.

**EXECUTIVE SESSION**

Ms. Henry made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Parker. The vote was: Mr. Stuart, aye; Mr. Sifford, aye; Ms. Henry, aye; Mr. Parker, aye; and Mr. Shepherd, aye. Motion carried.

Mr. Sifford made a motion to come out of executive session. It was seconded by Mr. Parker. Motion carried.

## **APPLICATIONS**

Mr. Sifford made a motion to approve the following application for ADA request:

901150152

It was seconded by Mr. Parker. Motion carried.

## **ADJOURNMENT**

Mr. Parker made a motion to adjourn the meeting at 9:27 AM MST. It was seconded by Mr. Sifford. Motion carried.

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Michael W Shepherd, Chair